

# WUC ANNUAL REPORT 2022

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Prepared for the Annual  
Congregational Meeting  
of February 26th, 2023

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## **Holy Manners**

**We will create a caring environment consistent with the love and compassion lived and taught by Jesus. We will communicate honestly, treating one another with respect, whether in agreement or disagreement. We will be careful in what we say and how we listen. We will avoid gossip. We will use email with care, and we will seek to address sensitive conversations face to face.**

## **Meetings:**

**We will be as concerned about how we conduct meetings, communicate with each other, and make decisions, as we are about the issues. We will respect due process and honour the decisions of the majority. We will govern and conduct ourselves in ways that are consistent with the Constitution and By-Laws of The United Church of Canada.**

## **Leaders:**

**We want our leaders to lead. We expect our leaders to consider the opinions of the wider congregation and keep the congregation informed of issues and decisions. We expect that leaders will honour the confidentiality of their office.**

## **Outreach:**

**We believe that welcoming newcomers is a spiritual task which belongs to us all. We commit ourselves to this task. As a Christian congregation, we understand our context to be the community, the nation, and the world. We will seek to speak and to act as citizens of the larger community. We will seek the empowerment of others and we will find specific and concrete ways to express appreciation to others.**

## **Disagreement:**

**We recognize that conflict is natural and we will view it as an opportunity for growth. When conflict arises, we will acknowledge that it exists; we will address it respectfully and in a timely manner; we will seek to deal in person**

with the individual or group with whom the issue has arisen; we will seek resolution in positive, non-adversarial ways.

#### **Personal Responsibility and Power:**

**We will use our time, talent and treasure to support God’s work among us, and we will not threaten withdrawal of support as a means to manipulate the decision of the group.**

#### **Statistics**

**The following figures represent the congregation of Westminster United Church for 2021:**

**Members 146**

**Non-Resident Members 9**

**Received Into Membership  
0**

**Baptisms 1**

**Funerals 8**

**Weddings 1**

**The following figures represent the congregation of Westminster United Church for 2022:**

**Members 131**

**Non-Resident Members 11**

**Received Into Membership  
0**

**Baptisms 2**

**Funerals 7**

**Weddings 1**

## Report of the Pastoral Charge Supervisor (Rev. Bob Wallace)

Let me begin by why I am writing this report.

As you know, Westminster United Church is currently without an appointed or called member of the Order of Ministry in The United Church of Canada. As a connectional church, our polity requires that there be present at all administrative meetings someone who is accountable to the wider church. So, the Chinook Winds Region has appointed me to hold that role among you. I have been attending, in person or on Zoom, the meetings of your Board of Elders since September.

Who am I? I am a retired member of the Order of Ministry in The United Church, living in Lethbridge with my wife, Sarah (who is also an Ordained Minister). I am a failure at remaining fully retired! –this is but one more of the tasks I have undertaken or appointments I have held since I turned 65. My wife and family suggest that this is either the fourth or fifth attempt at settling in to being fully retired!

I was minister at Coaldale and Raymond United Churches until 2014, then served Rolling Hills for five years, and most recently completed almost 3 years in Transitional Ministry in Kelowna.

That's enough about me! My observations about the life and work of Westminster are more to the point of an Annual Report, so here goes.

You are a vibrant people, but I sense a need to find a new direction for whatever God has in mind for this community of faith. The old patterns and techniques no longer bring the results they once did, and you, along with many other congregations, are seeking new ways and patterns. That is hard work. It also brings with it significant emotional challenges (because we *like* the way things were!) and change is hard.

As we individually and communally age, we learn that there are many memories pressuring for hanging on to what was. But churches, like individuals, sometimes have to face the difficult choices associated with downsizing, surrendering, or transitioning into new things. My wife and I have recently gone through such a downsizing of our household – and while we are still wondering "*what DID we do with .....!*" we are also discovering the lessening of pressures to maintain that big house with all the stuff buried in the closets and basement.

Congregations are no different. The Covid-19 pandemic has shown us that we must work differently if we are to survive. God still has a mission and ministry for God's people in Medicine Hat. We need to discern what that might be, and get on board.

It is my privilege to walk with you in these next months as we seek to discern the future that God waits to unfold before us. And as that journey continues, we recall the opening words of our Creed: "*We are not alone. We live in God's world.*"

May it be so. Amen.

Bob Wallace

## Board of Elders

The Board of Elders of Westminster United Church is a group of people from our congregation representing a variety of committees. In 2022 the following people were a part of our Board: Pat Evans (finance & property), Anna Marie Hancock ( chair of the Board and Music & Worship), Jeannette Zollner (Secretary ), Margaret Taylor (Christian Development ), Marg McCulley ( Ministry & Personnel, Music & Worship and Chinook Winds Representative ), Arlea Harper (Mission & Outreach ), Maureen Oster (UCW), Melanie Rattai (Mission & Outreach ) and Rev. Bob Wallace ( Pastoral Charge Supervisor for the Chinook Winds region ).

The Board meets on a monthly basis, generally on the 2nd Monday of each month. During the pandemic, we held our meetings on ZOOM. Although we have had some “in-person” meetings, we continue to meet in ZOOM to facilitate the attendance of our Pastoral Charge Supervisor, Rev. Bob Wallace, from the Chinook Winds Region.

We want to encourage our congregants to take a more active role in the operations of the church. This can easily be attained by joining one of our many committees. Being on a committee does NOT mean you would have to attend Board meetings. The chairperson of each committee fills the spot on the Board; other committee members are able to help with a variety of activities that the committee wants to do. We are also looking for someone to fill the position of **Treasurer**. Please consider becoming a part of one of our committees. If you have any questions about the Board or the committees, please talk to Pat Evans or Anna Marie Hancock.

Respectfully submitted,

Anna Marie Hancock  
Chair of the Board of Elders

## BOARD OF TRUSTEES

The Board of Trustees holds the Westminster United Church property in Medicine Hat in trust for the United Church of Canada.

The trustees for 2021 were Pat Evans (Chair), Rev. Lynn McKinnon (to July, 2022), Sharon Clay, and John Sidlick. We were very sorry that we lost John who passed away in May, 2022. Trustee responsibilities include investments and insurance. Our investments are held through the United Church of Canada Foundation and are held in a fund which follows the Foundation's ethical and performance objectives. The market value of the investments as of December 31, 2022 was \$50,007.21. We transferred \$33,200.00 from our investment fund to our operating account in 2022. Of that, \$3,200.00 was a deposit on the replacement of the manse roof which will be completed in spring, 2023.

Our insurance during 2022 was through the General Insurance Plan for the United Church of Canada (UCC Protect) which is presently covered by HUB HKMB International which provided comprehensive property and liability coverage. The UCC Protect program also provides crime, equipment breakdown, abuse coverage, and Directors' and Officers' liability coverage. Our insurance premium for 2022-23 was \$12,444.00 which was \$2,008.00 more than the previous year. The church is insured for \$4,266,465.00 and the former manse is insured for \$358,313.00. There has been a steep increase in insurance premiums over the last 4 to 5 years for all United Churches. In order to decrease premium costs but provide the same or enhanced coverage, the United Church has decided to create its own internal insurance program which will be available to all congregations. We will be transferred to this new program in June, 2023.

The rental property (former manse) continues to be rented to Ali and Hakima Al Mansour.

Another day care, Little Owl Learning Centre started to rent a substantial portion of the lower level of the church in December, 2021.

Respectfully submitted, Pat Evans, Chair of Trustees

## Committee Reports

### Music & Worship Committee

The year 2022 was a very challenging year. We said goodbye to our minister, Rev. Lynn McKinnon. Once again, we found ourselves without a minister to lead us. We have been blessed with several people who have stepped in to help us. Thank you to Rev. Dr. Bob Cruickshank, Rev. Dr. Shane Andrus, Rev. George Koopmans, Rev. Kristi Reimers- Loeder, Rev. Sheila McLeod, Rev. Helen Reid and Marg McCulley. We so appreciate your contributions to Westminster.

As a committee, we are trying to meet on a monthly basis to make decisions concerning our operations. We have been, and continue to be limited by the financial position of Westminster, as we have been struggling for the last few years.

Chris White continues as our music director. Now that the pandemic has loosened its stronghold on us, Chris has revived the Senior Choir, something we all appreciate.

Before the pandemic, we had started a hand chime choir; we practiced each week and were hoping to share the music of the chimes with our congregation. However, COVID -19 had other plans for us.

Chris, however, has stepped in to revive the hand chime choir, and practices on a weekly basis with a very devoted group. We eagerly look forward to hearing their contribution to our music ministry.

I would like to thank the members of our Music & Worship committee, including Marg McCulley, Chris White, Hayley McKim and Kathy Nielsen.

Respectfully submitted,  
Anna Marie Hancock

### Message from Chris White WUC Music Director

2022 has been a very fruitful year for both the Senior Choir and the Westminster Chimes.

After our long absence from church, the Senior Choir was able to come back "small but mighty" in September in our music ministry. Our year accumulated in a very successful performance of our Christmas cantata "Were You There?". Thank you choir for all your hard work and dedication.

The Westminster Chimes hand chime choir has been practicing hard every week since November to be ready to perform in the spring of 2023 with a small group performing throughout Advent during our Advent Candle Lighting service every week. Thank- you Cheryl and Marg. As always we can definitely use more chimers if you'd like to join our rehearsals every Monday night at 7pm.

Respectfully submitted,  
Chris White (WUC Choir Director)

## PROPERTY COMMITTEE

After losing Cypress Montessori rental of the lower-level area of the church in 2021, we were able to rent Luyten Hall and Allen Hall to another daycare, Little Owl Learning Centre which started in December, 2021. In April, 2022, we also added rental of the Rogers Room to them. The owners of Little Owl have done leasehold improvements at their expense, including many renovations and upgrades to the areas that they are renting. The Girl Guides were able to return to meeting at the church in 2022 on Tuesdays and Wednesdays. One support group is meeting again at the church on Thursdays.

We continued regular required maintenance activities and repairs. This included cleaning the eave troughs and repair and replacement of some of the drain spouts. Lawn maintenance was again handled by Gas City Property Maintenance. Gas City Property maintenance also handled snow removal for the first part of 2022. For the fall and winter of 2022, snow removal has been handled by Crock's Lawn and Snow. Required inspections of the alarm system, fire extinguishers, boiler, backflow preventers, kitchen fire suppression system, and wheelchair lift were conducted.

We had some water come into the basement area during a major rain storm in June, 2022, which required an emergency cleanup. We also had a frozen heating pipe on the west side to the sanctuary in early January, 2022. Boiler upgrades were required by ABSA in 2022 as a result of changes to code requirements.

Utility costs have risen sharply over the last couple of years. We signed up for fixed rates for natural gas and electricity in early 2022 which led to substantial savings.

We greatly appreciated the financial help of the UCW in cleaning the pew cushions in the sanctuary. Special thanks to our secretary/custodian Jennifer Johnson for all manner of assistance in dealing with building users and looking after the church on a day to day basis. We also extend our thanks to everyone who helped out with property matters in 2022.

Respectfully submitted,  
Pat Evans

## Pastoral Care Committee

Board: Betty Sidlick

CIC Director: Betty Sidlick

Members: Anna Marie Hancock, Linda Kisell, Pat Marshall, Patty McFarlane, Joyce Scott, Judy Taylor, Velma Pearson.

The pastoral Care Committee is primarily concerned with the spiritual health and well-being for every person in the congregation. This is accomplished through various programs:

Commune-I-Care: The purpose of the "Commune-I-Care Ministries" within the Pastoral Care Committee of Westminster United Church is to maintain a strong, informed, caring & supportive congregation. The callers provide each family with regular opportunities to receive information, notices of coming activities or events and to allow the families to give information, regarding special celebrations in their own lives, and to provide information concerning possible needs that they may have. In the three call outs January, April & September 139 calls were made.

I extend my thanks to the coordinators & the callers for their dedication in keeping this ministry going and to Jennifer for recording any changes & printing all the material. If anyone would like to receive these calls, please contact me or the church office.

Jennifer Johnson & Patty McFarlane organized three luncheons 12-100pm. One on September 15<sup>th</sup>, November 3<sup>rd</sup> & December 15<sup>th</sup>. These luncheons were well received.

Respectfully submitted,

Betty Sidlick, Director

## **Ministry and Personnel**

The Ministry and Personnel Committee consists of Linda Kisell, Debi Hoefling and Marg McCulley (Chair). I am happy to report that this group of women have worked happily and cohesively together for the good of the church and the welfare of the staff.

The committee has kept in close communication with the staff over the year.

Staff reviews were completed in June. A small celebration of the staff occurred when staff joined with the December soup day group.

As we are all aware, our financial situation has been precarious and with that in mind, Reverend Lynn McKinnon accepted a call to Balzac. We accepted her resignation as of July 31, 2022. She is wished well in her new situation.

We thank our hard working and diligent staff: Jennifer Johnson, Secretary who keeps things running and is a positive go to person; Chris White, Senior Music for a varied, interesting, and uplifting choice of music and guests; and Kelly Grozell, Security/Handyman, our ever present and helpful man for all minor property problems as well as ensuring daily that our building is secure. We are grateful that each of the staff is willing to go above and beyond their job descriptions for the benefit of the church and the congregation.

No committee is worth anything if the members are not willing and able to contribute their time and talents to the cause. I am happy to report that the committee members are dedicated to the efficient and productive functioning of the Ministry and Personnel Committee's work. Thank you Linda and Debi for your work and your support.

Respectfully submitted Marg McCulley (Chair)

## Christian Development Committee

The Christian Development Committee (CD) consists of one member, myself. Conventionally, it is the committee at the Board of Elders charged with overseeing Christian Development activities for the congregation of Westminster United Church. This oversight could/would include the Sunday School, the Nursery, Bible Study(ies), Youth Group, as well as supporting CD activities beyond our congregation, such as St. Andrews' and St. Stephens' Theological Colleges, and Chaplaincy programs such as the Medicine Hat Ecumenical Chaplaincy Program at the Medicine Hat Community College.

We did not "run" a Sunday School, Nursery, or Youth Group in 2022, for lack of "need" of them. There was and is an Adult Bible Study Group that meets on a weekly basis, and a report on that has been submitted by Sharon Clay.

Because our financial situation is not as strong as we would like, we have elected to not send financial support as a congregation to St. Andrews' and St. Stephen's Theological Colleges. We did send our budgeted pledge to the Medicine Hat Ecumenical Chaplaincy Program, albeit a greatly diminished amount. If individual members of the congregation wish to contribute to these, they are most certainly invited to do so.

In October of 2022, a monthly "sock" drive was started for donations of socks, with each month's "basket" being delivered to a local community organization dedicated to helping the less fortunate. In November, I took the first basket of socks to the Salvation Army Community Resource Center, in December, the delivery was to the Mustard Seed, and it is hoped that a delivery will be made to the Medicine Hat Homeless Shelter. Included in these basket socks are donations of gloves, scarves, toques (the latter two being made by the knitters in our "Knitting Group").

We also collect donations of non-perishable food items and personal hygiene products for the "Pantry" at the Medicine Hat Ecumenical Chaplaincy. These are picked up on a monthly basis by a volunteer from the Board of Directors of the Medicine Hat Ecumenical Chaplaincy.

In October of 2022, I became the representative from Westminster United Church on the Board of Directors of the Medicine Hat Ecumenical Chaplaincy Program. This group meets once a month, and receives a monthly report from Pastor George Koopman. A "yearly review", written by Pastor George is being included with this report, with the consent of Pastor George and the Board of Directors.

The "Knitting Group" was mentioned earlier. This is an "ad hoc" group that meets, usually, once a week, of knitters and crocheters who get together and "ply their craft". Initially started to knit Prayer Shawls, the members now knit/crochet scarves and toques in addition to shawls. Anyone who wants to spend a Tuesday afternoon socializing is welcome. There is no cost to join. Just bring your needle(s) and yarn. Donations of yarn are always welcome!

Respectfully Submitted,

"We are a faith based community building relationships with God, all people and our world"

Margaret Taylor, Chairperson

## **Greetings from the Medicine Hat College Campus Ministry**

### **Lord, thou hast brought us to our journeys end!**

As the semester and year come to an end, renewed engagement comes to mind as a description of Campus Ministry. March of 2020 saw the disruption of campus life due to the Covid 19 pandemic. Classes went online, in person gatherings were severely restricted or banned all together, and the college experience was radically altered. However, the fall semester of 2022 saw a "return to normal." The students were up for it and the Chaplaincy supported it!

One of the highlights of the semester was our Chaplain's Retreat at Whispering Pines Camp in the Cypress Hills. Fourteen students from seven countries and 10 ethnicities gathered with a few board members and the chaplain for a weekend of food, fun and fellowship. We played hard! paintball, cricket, archery, and rock wall climbing and hiking. We worshipped together during our optional worship time, and deep bonds were formed that only deepened throughout the semester and will last a lifetime.

### **Community Cooking**

Bringing Students together is an important aspect of Chaplaincy. On the first Tuesday of the month the chaplain gathers with 10 to 15 students in the community kitchen of residence to cook and share a meal. Each month a different ethnic cuisine is featured. Canadian, Indian, Mexican, and Jamaican nights are past, and next semester we look forward to Sri Lankan, Korean, Afghani and TBD.

Other events such as our Welcome to Winter party and End of Term party brought students together around food and fun. Small group huddles (soon to be rebranded Life Groups) were introduced at the New Student Orientation event. Small groups of students, half international and half domestic, came together every other week for a time of food and fellowship. Support, encouragement, and cross-cultural awareness flow from the groups.

### **Java with George**

Wednesday morning brings 10 to 20 students to the Interfaith Centre for coffee, tea or hot chocolate and a piece of cake or cookies. The topics of discussion are wide ranging. A discussion of what is happening in a certain class soon gives way to discussions of cultural differences between nations and on to work and so it goes. Java is followed by free soup and buns which are prepared in the cafeteria and are served in "The Den" near the student association offices. Approximately sixty servings of soup are given out on these alternating Wednesdays.

Through the generosity of our churches and individuals, the chaplain maintains a well-stocked food and hygiene table. The table sits outside the Interfaith Centre door and allows students to discreetly help themselves to a snack or a few food and hygiene items.

**"We are a faith based community building relationships with God, all people and our world"**

A visit to the table often represents dinner for a family. While being discreet, the table also leads to countless interactions with the chaplain. Many students pay a visit or two to the table before actually entering the room and striking up a conversation with the chaplain. The food and hygiene table is also supplemented with the exam time snack cart which is wheeled throughout the entire college during exams in order to offer nourishment, encouragement (and the promise of prayer to those who want it) as students prepare for exams.

In addition to these activities the chaplain also engages in hundreds of conversations. While the details of many conversations are long forgotten, days and weeks later the feed back comes in. "Thanks for the encouragement. I appreciated your perspective. You were right. Thank you for listening." Whether the student (or staff/faculty) is dealing with loss or past traumas, managing stress and anxiety, exploring faith or religion, pondering the future or dealing with any of a multitude of other situations the chaplain is there to listen. These individual conversations are also supplemented with many formal, and informal, visits to classrooms.

### **Prayer & Worship**

In addition to supporting all students on campus in the above-mentioned ways, the chaplaincy also hosts times of prayer and worship. On alternating Thursdays, a dozen or more students gather in the Chaplaincy Room for worship. We are blessed with an amazingly talented worship leader and a time of praise and worship gives way to Scripture reading, a meditation and discussion and finally a time of prayer. After our final meeting of the Fall semester a student thanked the chaplain for "helping us for keeping The Way throughout the semester as there are so many distractions and temptations out there!" We are also excited to be seeing more students who are new to the faith starting to show up at our worship events.



### **Year in a Gallery**

On behalf of the Medicine Hat Ecumenical Campus Ministry, we want to thank you for supporting us in 2022!

In Christ,

**George Koopmans, Chaplain**

**Lionel Brideson, Chair of the Board**

### **Affirming Committee**

The affirming committee consists of Marg McCulley, Linda Kisell, and Debi Hoefling. We had a very quiet year but members of the committee attended the aboriginal day at Kin Park and had a wonderful time. Pictures of this event are hanging in the hallway.

We are planning a Reader's Theatre evening in conjunction with the Theatre Committee to celebrate the LGBTQIA2s+ community on March 14 and 15. We will invite the members of the community to join us for this fun evening.

We would like to thank the members of the congregation and the board of elders for their support.

Respectfully submitted.

Debi Hoefling, Chairwoman

### **Bible Study**

Our Bible study group continues to meet in a lovely room in Chinook Village on Wednesdays from 9:30 to 11:00 a.m. At the beginning of Advent, we were joined by the Bible study group from Fifth Avenue Memorial, and Rev. Dave Pollard has been leading the combined group. We enjoy the learning and discussions that evolve from our Bible readings, and welcome all who would like to join us!!

Submitted by Sharon Clay

### **Theatre Committee**

The Theatre Committee consists of Marg McCulley, Linda Kissel and Debi Hoefling.

The Theatre Committee produced two evenings of Reader's Theatre in the spring of 2022. It was very well received and we had members from our congregation as well as other faiths join us. The thespians from our congregation included Marg McCulley, Melanie Rattai, Cameron Lockerby, Kelly Grozell, with Cheryl Finney on sound. We were also happy to have Gerry Getz from St. Patrick's join us on stage. We served Strawberry Shortcake and had a silent auction at half time. We raised \$1400.00 for the church.

The committee would like to thank Linda Kisell, Patty McFarlane, Dawn Knowles, Corry Ann Rattai and Sharon Clay for their help with the food.

We are planning another Reader's Theatre evening on Mar. 14 and 15 in combination with the Affirming Committee for Pie Day. We have sent an invitation to the LGBTQIA2s+ community to join us.

We are happy to be able to support Westminster United Church.

Respectfully Submitted

Debi Hoefling, chairwoman

## Finance Report

We were not able to recruit other members to the finance committee or recruit another treasurer, so Anna Marie Hancock and Pat Evans stepped in to cover the essential financial tasks. Our financial situation in 2022 continued to present major challenges. Although we were able to start meeting again in person for church services, we were unable to do many of our traditional fund-raising activities such as the fall supper. Some of our user groups, such as our support groups did not return to meeting at the church, so we did not receive as much in rental income from these groups. In addition, envelope and PAR offerings have declined over the last three years. The 2022 budget projected a deficit of \$61,416.00. The actual deficit was \$20,873.18 due to Rev. Lynn leaving in July, 2022. We were required to withdraw money from our investments to cover the deficit.

We also did lose the rental income from Cypress Montessori Bilingual Day Care. However, we were able to rent much more of the lower level to a new day care, Little Owl Learning Centre Inc. which provided much needed income.

We do give many thanks to all our congregants who have continued to support our church financially! We also thank Sara Stickle, our bookkeeper, for all the work she did in keeping our books, handling payroll and providing financial reports.

Respectfully submitted by Pat Evans

**Westminster United Church  
Operating Budget Planner 2023**

	Actual as of December 31, 2022	2022 Budget	2023 Budget
<b>REVENUE</b>			
<b>Income</b>			
Family Youth Child Group	0.00	100.00	0.00
Camp Donations	0.00	0.00	0.00
Spring Brunch	0.00	300.00	0.00
Garage Sale	455.00	0.00	0.00
Coffee Money Sundays	693.95	1,600.00	1,000.00
Funerals	140.00	800.00	200.00
Fall Supper	0.00	1,800.00	0.00
Local Assistance	0.00	200.00	700.00
Mission & Service	11,785.00	14,000.00	11,000.00
Broadview	225.00	400.00	0.00
Tax Assessment – Little Owl	14,772.30	3,500.00	15,000.00
Interest	1.88	1.00	2.00
Offering Envelopes	54,915.72	50,000.00	55,500.00
Offering Initial	10.00	100.00	10.00
Offering Loose	1,924.41	2,000.00	2,300.00
Cost Recovery - Building	2,235.00	1,500.00	2,500.00
Cost Recovery - Manse	18,000.00	18,000.00	18,000.00
Cost Recovery – Little Owl	26,175.00	25,800.00	30,300.00
Wedding Fees	700.00	225.00	225.00
Misc	0.00	500.00	10.00
Gains (Loss) on Investments	9,400.05	0.00	2,500.00
Messy Church	0.00	0.00	0.00
Offering PAR	64,489.00	70,000.00	70,000.00
Legacy fund	0.00	0.00	0.00
Reimbursements	2,886.18	0.00	200.00
GST Refund	0.00	900.00	500.00
Fundraisers	2,317.40	1,400.00	5,000.00
<b>Total Income</b>	<b>211,125.89</b>	<b>193,126.00</b>	<b>214,947.00</b>
<b>TOTAL REVENUE</b>	<b>211,125.89</b>	<b>193,126.00</b>	<b>214,947.00</b>

	Actual as of December 31, 2022	Budget 2022	Budget 2023
<b>Ministry &amp; Personnel</b>			
ADP Fees	339.89	350.00	300.00
EI Expense	1,514.44	3,100.00	960.00
CPP Expense	4,021.50	7,600.00	2,400.00
WCB Expense	200.00	300.00	200.00
FT Minister Cont Ed & Learning	146.75	1,500.00	0.00
FT Minister Salary (E)	37,617.60	64,426.00	0.00
FT Minister Travel	565.01	1,000.00	0.00
Misc.	162.09	0.00	0.00
Secretary - Church Office	24,960.00	25,832.00	26,434.00
Security	3,601.50	3,849.00	5,475.00
Senior Music Director	9,897.96	11,244.00	11,000.00
Bookkeeper	9,600.00	9,600.00	10,000.00
Benefits Minister & Secretary & Custodian	16,342.30	19,000.00	11,080.00
Custodian	12,480.00	12,156.00	14,819.00
Handyman	448.00	900.00	1,120.00
Personnel Training Cost	0.00	500.00	500.00
<b>Total Ministry &amp; Personnel</b>	<b>121,897.04</b>	<b>161,357.00</b>	<b>84,288.00</b>
<b>Mission &amp; Outreach</b>			
Annual Assessment	7,845.00	7,845.00	7,140.00.00
Local Outreach-Benevolent Fund	689.95	600.00	700.00
The Mustard Seed	2.84	0.00	0.00
M & S Fund	11,785.00	14,000.00	11,000.00
Misc.	100.00	0.00	100.00
Women's Shelter	0.00	0.00	0.00
<b>Total Mission &amp; Outreach</b>	<b>20,422.79</b>	<b>22,445.00</b>	<b>18,940.00</b>
<b>Music &amp; Worship</b>			
Baptism Supplies	0.00	50.00	50.00
Communion Supplies	0.00	50.00	50.00
Guest Music	800.00	100.00	500.00
Misc	0.00	200.00	200.00
Worship Resources	491.21	400.00	500.00
Music Supplies Senior	114.09	100.00	100.00
Organ Repair	0.00	0.00	250.00
Palms	0.00	0.00	0.00
Piano Tuning	230.00	230.00	230.00
Publications	0.00	100.00	100.00
Pulpit Supply	4,032.00	1,000.00	11,940.00
Decorations Seasonal	0.00	0.00	0.00

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Supply Organist	200.00	1,900.00	1,100.00
Worship Advertising	182.50	0.00	0.00
Licensing	787.40	485.00	500.00
Worship Service Supplies	596.63	200.00	200.00
<b>Total Music &amp; Worship</b>	<b>7,433.83</b>	<b>4,815.00</b>	<b>15,720.00</b>
<b>EXPENSE</b>	<b>Actual as of December 31, 2022</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
<b>Affirming Committee</b>			
Affirming Committee	0.00	500.00	100.00
<b>Total Affirming Committee</b>	<b>0.00</b>	<b>500.00</b>	<b>100.00</b>
<b>Christian Development</b>			
Bible Study Material	35.66	300.00	0.00
Camp Fees	0.00	0.00	0.00
Camp Shagabec Donations	0.00	0.00	0.00
Chaplaincy MHC	250.00	1,000.00	250.00
Conference Costs	0.00	0.00	0.00
Confirmation	0.00	0.00	0.00
Leadership Training	0.00	0.00	0.00
Broadview-Donation	0.00	0.00	0.00
St Andrews College	0.00	0.00	0.00
St Stephens College	0.00	0.00	0.00
Sunday School Supplies	0.00	0.00	0.00
Messy Church	0.00	0.00	0.00
Misc.	78.92	0.00	0.00
Spring Picnic	184.31	0.00	200.00
Vacation Bible School	0.00	0.00	0.00
<b>Total Christian Development</b>	<b>548.89</b>	<b>1,300.00</b>	<b>450.00</b>
<b>Pastoral Care</b>			
Grief and Loss books	2.33	0.00	0.00
Coffee Purchases	0.00	600.00	400.00
UCW Sunday Coffee Money	-34.15	700.00	0.00
Name Tags	0.00	25.00	25.00
Broadview Subscription	0.00	400.00	0.00
Special Events	532.57	400.00	550.00
Supplies	53.32	0.00	55.00
<b>Total Pastoral Care</b>	<b>554.07</b>	<b>2,125.00</b>	<b>1,030.00</b>
<b>Finance</b>			
Audit	0.00	200.00	200.00
Bank Charges	561.92	600.00	575.00
Computer Programming	137.78	700.00	150.00
Computer Service	359.96	1,500.00	400.00
Offering Envelopes	0.00	270.00	0.00
Office Supplies	252.49	500.00	300.00
Paper Products	131.14	450.00	200.00

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PAR Charges	275.00	400.00	300.00
Photocopier Expense	1,498.42	1,300.00	1,500.00
Postage	103.50	200.00	120.00
Publications	291.42	180.00	300.00
Telephone	2,607.52	2,500.00	2,500.00
Equipment Replacement	0.00	600.00	200.00
Website Administration	0.00	600.00	600.00
<b>Total Finance</b>	<b>6,219.15</b>	<b>10,000.00</b>	<b>7,345.00</b>
	<b>Actual as of December 31, 2022</b>	<b>Budget 2022</b>	<b>Budget 2023</b>
<b>Property</b>			
Cleaning Supplies	363.47	750.00	400.00
Inspections	490.87	2,100.00	500.00
Insurance	12,061.65	10,000.00	11,500.00
Maintenance Bldg	15,686.86	8,000.00	12,000.00
Misc	14.72	50.00	20.00
Property Tax – Little Owl	11,787.30	3,500.00	15,000.00
Maintenance - Reception House(see note below)	3,133.46	500.00	13,000.00
Facility Renovations	0.00	500.00	500.00
Utilities	24,323.13	20,000.00	26,000.00
Grounds Landscaping Maintenance	3,875.21	3,000.00	4,700.00
Equipment	200.00	900.00	200.00
Property Tax - Manse	2,986.63	2,700.00	3,200.00
<b>Total Property</b>	<b>74,923.30</b>	<b>52,000.00</b>	<b>87,020.00</b>
<b>TOTAL EXPENSE</b>	<b>231,999.07</b>	<b>254,542.00</b>	<b>214,893.00</b>
<b>NET INCOME</b>			
	<b>(20,873.18)</b>	<b>(61,416.00)</b>	<b>54.00</b>
Generated On Feb 6, 2023			

**Note: Expenditure for the Reception House (former manse) above will likely be moved to a separate capital budget**

## Disbanded Westminster UCW Final Financial Report 2022

### Income

Balance Forward	\$1686.26
Calendars	75.00
Upper Room Sales	69.00
Co-op Dividends	30.05
Offering	50.00
Total	\$1910.31

### Disbursements

Campus Ministry	\$ 200.00
Cushion Cleaning	1233.75
Roof Fund	476.56
Total	\$1910.31

### Balance

Income	\$1910.31
Expense	<u>\$1910.31</u>
	\$0000.00

Respectfully submitted.

Grace Roth (UCW Treasurer)



## Westminster United Church

### MINUTES FOR THE ANNUAL CONGREGATIONAL MEETING, APRIL 24, 2022

OPENING PRAYER: Rev. Lynn McKinnon

#### 1. **Holy Manners** (Page 3 of the 2021 Annual Report)

-read by Marg Taylor

#### 2. **Constitution of Annual Congregational Meeting (Marg Taylor) Establishment of Quorum.**

-Marg Taylor established there was a quorum

**"I constitute this meeting of the congregation of Westminster United Church in the name of Jesus Christ, the Head of the Church, for all business that is appropriate to bring before it. "**

a) Elect secretary of Annual Meeting

**MOTION #1: "That Marg McCulley be appointed as recording secretary for the Annual Congregational Meeting"** Moved by Marg Taylor, seconded by Pat Evans that Marg McCulley be appointed as recording secretary for the Annual Congregational Meeting. Carried.

b) Power to Adherents to vote.

**MOTION #2: "That all people who are adherents in the congregation be permitted to vote."** Moved by Marg Taylor, seconded by B.J. Maddaford. Carried.

c) Acceptance of Agenda

**Motion #3: "That the Agenda for the Annual Congregational Meeting be accepted as outlined."** Moved by Marg Taylor, seconded by Debi Hoefling. Carried.

d) Adoption of Annual Congregational Meeting Minutes (Page 27 of 2021 Annual Report)

**MOTION #4: "That the minutes of the Annual Congregational Meeting of February 23, 2020 be adopted as corrected in the 2021 Annual Report."**

Moved by Marg Taylor, seconded by Debi Hoefling. Carried.

#### 3. **Past year in Ministry – Annual Report**

"We are a faith based community building relationships with God, all people and our world"

a) *2020 and 2021 Highlights*

*Westminster became an affirming church in June, 2021  
Day care area rented to Little Owl Learning Centre*

b) *Memorials: page 6 of the 2021 Annual Report*

2020

*Gerald R. Weiss  
Garry Harrison  
Allan Munroe  
James Hillson  
Charles Sutherland  
Nora Hawthorne  
Dorothy Smith  
John Leask*

2021

*James Summers  
Betty Wudrich  
Bette Frisch  
Helen Lamb  
Clara White  
Norman Chuen  
Edna Silverthorne  
Mabel Jalbert  
Margaret Worth  
Howard Widmer*

***MOTION #5: "That the Annual Reports of the Pastoral Charge for 2021 be accepted for information."***

*Moved by Pat Bohnet, seconded by Linda Kinvig. Carried.*

**4. Nominations**

a) *Appointment of Board of Elders*

***MOTION #6: "That the following people be nominated to the Board of Elders, and to specific positions where indicated:"***

*Anna Marie Hancock, Board Chair  
Jeannette Zollner, Secretary  
Debi Hoefling, Affirming Committee  
Margaret Taylor, Christian Development  
Pat Evans, Finance*

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Marg McCulley, Ministry & Personnel  
 Anna Marie Hancock, Music & Worship  
 Marg McCulley, Representative to Chinook Winds Region  
 Betty Sidlick, Pastoral Care Committee  
 Pat Evans, Property  
 Pat Evans, Trustees

Moved by Marg Taylor, seconded by BJ Maddaford. Carried.

- b) Call for further nominations to the Board of Elders

There were no further nominations for the Board of Elders.

Marg Taylor declared that the call for nominations for Board of Elders is closed.

**MOTION #7: "That all those nominated be so appointed."**

Moved by Pat Evans, seconded by Sharon Clay. Carried.

- c) Committee Member Appointments:

**MOTION #8: "That the following people be nominated to the committees of the congregation:"**

**Affirming Committee:**

Debi Hoefling, Chairperson  
 Linda Kisell  
 Marg McCulley  
 Rev. Lynn McKinnon  
 Shannon McKinnon

**Christian Development Committee:**

Marg Taylor, Chairperson

**Finance & Stewardship Committee:**

Pat Evans  
 Anna Marie Hancock

**Ministry & Personnel Committee:**

Marg McCulley, Chairperson  
 Linda Kisell  
 Debi Hoefling

**Mission & Outreach:**

**Music & Worship:**

Anna Marie Hancock, Chairperson  
 Hayley McKim  
 Kathy Nielsen  
 Rev. Lynn McKinnon  
 Chris White (Music Director)

**Pastoral Care:**

Betty Sidlick, Chairperson  
 Anna Marie Hancock  
 Pat Marshall  
 Velma Pearson  
 Joyce Scott  
 Linda Kisell  
 Patty McFarlane  
 Judy Taylor  
 Melanie Rattai

**Property:**

Pat Evans, Chairperson

*Moved by Debi Hoefling, seconded by Pat Evans. Carried.*

d) *Call for any further Committee nominations*

*There were no further nominations for Committee Members.*

*Marg Taylor declared that the call for nominations for Committee Members is closed.*

**MOTION #9: "That all those nominated to committees be so appointed."**

*Moved by Sharon Clay, seconded by Debi Hoefling. Carried.*

e) *Trustee Appointments*

**MOTION #10: "That the following people be affirmed as Trustees of the congregation."**

Sharon Clay  
 Pat Evans  
 John Sidlick  
 Rev. Lynn McKinnon

*Moved by Marg Taylor, seconded by BJ Maddaford. Carried.*

f) *Call for Additional Nominations from the floor (up to 15 Trustees can be appointed)*

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*There were no additional nominations for Trustees.*

*Marg Taylor declared that the call for nominations for Trustees is closed.*

**MOTION #11: "That all those nominated as trustees be so appointed."**

*Moved by Marg Taylor, seconded by BJ Maddaford. Carried.*

## **6. Mission and Service Objective**

**MOTION #12: "That the Mission and Service Goal of \$14,000 for 2022 be adopted as presented."** (See Mission & Outreach Budget on page 25 of the 2022 Annual Report)

*Moved by BJ Maddaford, seconded by Albina Jackson.*

*In response to the question as to how this figure is reached, Marg Taylor answered that the figure is lower than previous years because we anticipate lower donations.*

*Motion Carried.*

## **7. 2022 Budget** (page 22 of the 2021 Annual Report)

**MOTION #13: "That the Congregational Budget for 2022 be adopted as amended."**

*Moved by Pat Evans, seconded by Debi Hoefling.*

*Discussion: Contributions include PAR and envelope offerings however there is a monthly shortage. Fund raising will be required. Suggestion that letter be sent to the congregants making them aware of urgencies of budget.*

*Motion carried.*

## **8. New Business**

*There was no new business.*

## **9. Next Annual congregational Meeting**

**MOTION #14: "That the next annual Congregational Meeting be held Sunday, February 26, 2023"**

*Moved by Marg Taylor, seconded by Pat Evans. Carried.*

**10. Next Chair**

**MOTION #15: "That Marg Taylor be appointed as Congregational Chairperson for 2022/23."**

*Moved by Pat Evans, seconded by Debi Hoefling. Carried.*

**11. Courtesies**

*Thanks to all who have contributed to keeping the church going and for attending.*

**12. Adjournment**

**MOTION # 16: "That the meeting be adjourned."**

*Moved by BJ Maddaford, seconded by Sharon Clay. Carried.*

*Rev. Lynn McKinnon offered a closing prayer.*

## MEMORIALS 2022



**Marian Jean Riggins**  
**October 9, 1931 - January 9, 2022**





**Margaret Caroline Smith**  
**July 30<sup>th</sup>, 1927 – March 4<sup>th</sup>, 2022**



**Ronald 'Wayne' McDonald**  
**July 15, 1942- April 18, 2022**



**John Sidlick**  
**August 28th, 1938 - May 7th, 2022**



**Charlotte Anne Lonson**  
**December 5th, 1938 – May 16th, 2022**



**Irene Cunnings**  
**1919 – May 29, 2022**



**Grace Lemon**  
**June 15th, 1930 – July 19th, 2022**



**Al Cruickshank**

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February 4<sup>th</sup>, 1950-July 21, 2022



**Clare Crews**  
June 22, 1924 – October 11, 2022



**Archie Szabo**  
September 21st, 1931 - December 10, 2022

**“God shall wipe away every tear from their eyes; and there shall no longer be any death;**

**There shall no longer be any mourning, or crying, or pain; the first things have passed away”.**

*Revelation 21:4*

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